



**2602 W. Baseline Road, #25  
Tempe, AZ 85202  
(480) 820-3688**

**FAX: (480) 820-4093**

## **JOB ANNOUNCEMENT - PLEASE POST**

**To:** All Clubs  
**From:** Joan Hibdon  
**Subject:** Job Opening  
**Date:** September 18, 2019

Qualified candidates are encouraged to apply for the full-time **Maintenance Supervisor** position currently open at the **Gila River Branch – Sacaton.**

This position is primarily responsible for the repair, replacement, upkeep (including landscaping) planning, organizing, managing and direct various technical trades associated with the maintenance of facilities, grounds, and equipment. This position works closely with the District Executives and Branch Managers.

The requirements for this position include: High school diploma or equivalent. Combination of education, training and experience equivalent to five years of experience in one or more of the technical art trades. Basic trade experience in the areas of, but not limited to, painting, drywall, carpentry, electrical, HVAC, auto repair, and plumbing. Knowledge in the area of safety rules and regulations applicable to buildings, grounds and equipment maintenance. Must have a clean driving record. Ability to lift heavy items and equipment. Ability to communicate effectively, both oral and written.

The salary range for this position is \$27,000 – \$29,000 a year and is based on the candidate's qualifications, education and experience.

Qualified candidates need to submit the following information to Soyet Antone via email to [Soyet.Antone@clubzona.org](mailto:Soyet.Antone@clubzona.org). When submitting your cover letter and resume, the document must state that you are applying for this position.

- ☆ An updated application and/or current resume.
- ☆ A cover letter outlining your qualifications for the position and include that you are applying for the Maintenance Supervisor.